

# Notice of meeting and agenda

## Governance, Risk and Best Value Committee

**10.00 am Tuesday, 13th August, 2019**

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend

### Contacts

Email: [jamie.macrae@edinburgh.gov.uk](mailto:jamie.macrae@edinburgh.gov.uk) / [martin.scott@edinburgh.gov.uk](mailto:martin.scott@edinburgh.gov.uk)

Tel: 0131 553 8242/ 0131 529 4237

## 1. Order of Business

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## 2. Declaration of Interests

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## 3. Deputations

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- 3.1 If any

## 4. Minutes

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- 4.1 Minute of Governance, Risk and Best Value Committee of 4 June 2019 – submitted for approval as a correct record 7 - 12

## 5. Outstanding Actions

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- 5.1 Outstanding Actions – 13 August 2019 13 - 26

## 6. Work Programme

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- 6.1 Governance, Risk and Best Value Work Committee Work Programme – 13 August 2019 27 - 34

## **7. Business Bulletin**

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<b>7.1</b>	Governance, Risk and Best Value Committee Business Bulletin	35 - 38
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## **8. Reports**

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<b>8.1</b>	Internal Audit Quarterly Update Report: 1 April to 30 June 2019 – Report by Chief Internal Auditor	39 - 46
<b>8.2</b>	Internal Audit: Overdue Findings and Late Management Responses as at 1 July 2019 – Report by Chief Internal Auditor	47 - 104
<b>8.3</b>	Internal Audit: Proposed additions to the 2019/20 Internal Audit Plan – Report by Chief Internal Auditor	105 - 108
<b>8.4</b>	Internal Audit Annual Opinion 2018/19 – Report by Chief Internal Auditor	109 - 432
<b>8.5</b>	Corporate Leadership Team Risk Register – Report by Executive Director of Resources	433 - 446
<b>8.6</b>	Edinburgh Health and Social Care Partnership Annual Assurance Statement – Report by Chief Officer, Edinburgh Health and Social Care Partnership	447 - 496
<b>8.7</b>	Internal Audit Update for the period 23 October 2018 to 6 May 2019 - referral from the Edinburgh Integration Joint Board Audit and Risk Committee	497 - 578
<b>8.8</b>	Annual Update on Council Transport Arms-Length Companies - referral from the Transport and Environment Committee	579 - 618
<b>8.9</b>	Marketing Edinburgh Annual Update – Report by Executive Director of Place	619 - 640

## 9. Motions

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9.1 If any

## 10. Resolution to consider in private

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10.1 The Committee, is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraph 14 of Part 1 of Schedule 7A of the Act.

## 11. Private Reports

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11.1 Financial Systems Access Controls – Report by Executive 641 - 658  
Director of Resources

**Andrew Kerr**

Chief Executive

## Committee Members

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Councillor Joanna Mowat (Convener), Councillor Eleanor Bird, Councillor Jim Campbell, Councillor Phil Daggart, Councillor Gillian Gloyer, Councillor Melanie Main, Councillor Gordon Munro, Councillor Alex Staniforth and Councillor Norman Work.

## Information about the Governance, Risk and Best Value Committee

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The Governance, Risk and Best Value Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council. The Governance, Risk and Best Value Committee usually meets in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

## Further information

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If you have any questions about the agenda or meeting arrangements, please contact , Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 553 8242/ 0131 529 4237, email [jamie.macrae@edinburgh.gov.uk](mailto:jamie.macrae@edinburgh.gov.uk) / [martin.scott@edinburgh.gov.uk](mailto:martin.scott@edinburgh.gov.uk).

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/cpol](http://www.edinburgh.gov.uk/cpol).

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Generally the public seating areas will not be filmed. However, by entering the Council Chamber and using the public seating area, individuals may be filmed and images and sound recordings captured of them will be used and stored for web casting and training purposes and for the purpose of keeping historical records and making those records available to the public.

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other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services ([committee.services@edinburgh.gov.uk](mailto:committee.services@edinburgh.gov.uk)).